



## Unclassified Position Announcement

### **HEARINGS OFFICER**

The Department of Employment, Training and Rehabilitation is seeking qualified applicants for the position of Hearings Officer, Rehabilitation. This is an unclassified, full-time position.

**Recruitment:** This is an open competitive recruitment; it is open to all qualified applicants. Previously considered candidates/qualified persons may also apply for consideration.

**Annual Salary:** Approximately \$73,035. (Salary based on PERS/retirement contributions by both the employee and the employer. An employer paid contribution plan is also available with a reduced gross salary.)

**Location:** This recruitment is for a current vacancy in Las Vegas, Nevada. This recruitment may also be used for additional vacancies as they occur in both the Las Vegas and Carson City, Nevada, locations.

**Application will be accepted:** Until recruitment needs are satisfied.

**The position:** The incumbent will review, hear and make determinations on appealed claims for the establishment, denial, continuation or cessation of disability benefits under Title II and Title XVI of the Social Security Act; issue decisions based on the claimants testimony, medical evidence and collateral information which establish the scope of the disability, the prognosis for improvement, the effect of the condition on the claimant's ability to engage in gainful employment, the claimant's work and personal history including educational skills, residual functional capacity, and other limitations or conditions which may impact the client's disabling condition or ability to perform work. Perform other duties as assigned which may include quality review, training, medical relations and assisting in claims processing based on agency needs.

**Preferred Minimum Qualifications:** Bachelor's degree from an accredited college or university in public or business administration, social science, English or other relevant field and two years of professional experience in the assigned program which included making determinations or adjudicating issues through interpretation and application of federal and State laws, regulations and procedures; analysis of policy, precedents and current circumstances; and writing concise,

logical and understandable decisions or technical documentation; **OR** an equivalent combination of education and experience.

***NOTE:*** *Preference will be given to those applicants that hold a McGeorge School of Law SSA Hearings Officer Certification. Applicants who have completed this certification must include a copy of the completed certification with their NVAPPS applicant profile, resume or CV.*

**Submit Resumes/CV's/Direct Inquiries to:**

**Brian Boughter, Human Resources Manager**  
**Department of Employment, Training & Rehabilitation**  
**2800 E. St. Louis Ave.**  
**Las Vegas, NV 89104**  
**Email: [bwboughter@nvdeetr.org](mailto:bwboughter@nvdeetr.org)**

**To complete an applicant profile:** Log on to [www.HR.NV.GOV](http://www.HR.NV.GOV), click on job announcements, on the Menu located at the top left, click on the Instructions link for directions on building your applicant profile.